



POLICY: Board of Directors

5 January 2023

The Spokane Watercolor Society (SWS) Board of Directors is responsible for the conduct of business for the society. The board will follow federal and state guidance in the conduct of its business except in instances where that guidance allows for local decision making. And in those instances the board will follow suggested federal or state guidance unless a written policy is approved by the board of directors to follow other guidance. The BOD will follow the requirements of the documents listed below in their order of precedence:

- 1) Federal Requirements for Non Profit 501c(3) Organizations
- 2) State Requirements for Non Profit 501c(3) Organizations
- 3) Requirements set by the SWS Articles of Incorporation
- 4) Requirements set by the SWS By Laws
- 5) Requirements as laid out in SWS Policy documents

MEETINGS:

- 1) Roberts Rules of Order will be used to provide guiding principles for all meetings held by SWS
- 2) All meetings are open to the public.
- 3) As space allows, individuals may attend any regular general meeting but should receive permission to speak prior to any such attendance.
- 4) Individuals may attend any regular board meeting but should receive permission to speak prior to any such attendance. Minutes of board meetings shall be available upon written request.

POLICY: A Policy is a course or principle of action adopted or proposed by the SWS board of Directors. Policies developed by the board will carry forward to the follow-on boards unless the board agrees by a majority vote to resend or change the policy guidance.

GUIDELINE: Guideline provides a starting point for understanding the responsibilities of a position. Individual board members will review the guidelines established for their specific board positions and make changes as necessary to establish the job description for their position.

RULE: A Rule is one of a set of explicit or understood regulations or principles governing conduct.

PROCEDURE:

PROCEDURE: A Procedure is an established or official way of doing something.

Oral Carper
SWS/President



Striving to improve artist capability since 1952